



## **SURF CITY TOWN COUNCIL REGULAR MEETING**

**Tuesday, January 7, 2020**

**Surf City Town Hall – 201 Community Center Drive**

**6:30 PM**

- I. CALL TO ORDER - Douglas C. Medlin, Mayor
- II. INVOCATION - William J. (Buddy) Fowler, Mayor Pro-Tem
- III. PLEDGE OF ALLEGIANCE - Donald R. Helms
- IV. PROCLAMATION – Linda’s Lake Lights
- V. BEAUTIFICATION & APPEARANCE COMMITTEE AWARDS -

Home of the Month: Edna Grabol at 6058 6th St.

Business of the Month: Publix at 2765 NC Hwy 210

### **VI. MAYOR'S REMARKS -**

*We ask that all in attendance please set your cell phones to silent or vibrate mode. The Council offers the public an opportunity to speak during the meeting. Comments should be limited to three minutes each and must be directly issue oriented with agenda items for this meeting, or an issue upon which the Council has control.*

*Citizen speakers will be acknowledged in the order in which they sign up to speak and will address all comments to the Board as a whole and not one individual Council member. Speakers will address the Council from the speaker’s podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Council to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote business or candidacy shall not be allowed.*

*In accordance with the Council’s adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.*

### **VII. ADOPTION OF THE AGENDA -**

**Mayor:** With no other items being considered separately, a motion to adopt the Meeting Agenda is in order.

### **VIII. MAYOR PRO-TEM APPOINTMENT -**

### **IX. APPROVAL OF THE CONSENT AGENDA -**

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.*

- 1. Meeting Minutes - November 6, November 22, & December 6, 2019
- 2. Advisory Committee Appointment - Board of Adjustment: Todd Crawford, Chair
- 3. Parks & Recreation Fee Schedule

**Specific Action Requested:** It is requested that the Town Council approve the consent agenda as presented.

X. PUBLIC COMMENT - Citizens have an opportunity to address the Council for no more than three minutes per speaker on topics which concern agenda items of this meeting

XI. MANAGER'S REPORT -

XII. NEW BUSINESS -

4. Resolution No. 2020-01 Map Review Officer

**Specific Action Requested:** It is requested that the Town Council approve Resolution Number 2020-01 as presented.

XIII. COUNCIL FORUM -

XIV. TOWN ATTORNEY REPORTS -

XV. CLOSED SESSION- Pursuant to NCGS 143-318.11(a)(6) Personnel

XVI. ADJOURNMENT -



**SURF CITY TOWN COUNCIL REGULAR MEETING  
MINUTES**

**Wednesday, November 6, 2019  
Surf City Town Hall – 201 Community Center Drive**

**Council Members Present:**

**Douglas C. Medlin, Mayor**

**William J. (Buddy) Fowler, Mayor Pro-Tem**

**Nelva Albury**

**Don Helms**

**Teresa Batts**

**Jeremy Shugarts**

- I. CALL TO ORDER - Douglas C. Medlin, Mayor
- II. INVOCATION - William J. (Buddy) Fowler, Mayor Pro-Tem
- III. PLEDGE OF ALLEGIANCE - Donald R. Helms
- IV. BEAUTIFICATION & APPEARANCE COMMITTEE AWARDS -  
Home of the Month: Michael Augins at 502 N. Shore Drive  
Business of the Month: Primary Vision Care at 13520 NC Hwy 50/210
- V. MAYOR'S REMARKS -

*We ask that all in attendance please set your cell phones to silent or vibrate mode. The Council offers the public an opportunity to speak during the meeting. Comments should be limited to three minutes each and must be directly issue oriented with agenda items for this meeting, or an issue upon which the Council has control.*

*Citizen speakers will be acknowledged in the order in which they sign up to speak and will address all comments to the Board as a whole and not one individual Council member. Speakers will address the Council from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Council to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote business or candidacy shall not be allowed.*

*In accordance with the Council's adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.*

**VI. ADOPTION OF THE AGENDA -**

Mr. Helms made a motion to adopt the agenda as presented. Mrs. Albury seconded the motion and it was carried.

**VII. CONSENT AGENDA -**

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.*

1. Approval of Minutes: October 1st & October 18th, 2019
2. Street Paving Contract Award - ST Wooten
3. 2019-2020 Audit Contract - S. Preston Douglas & Assoc., LLP
4. Budget Ordinance Amendment - Police Department
5. 2020 Meetings & Holiday Calendar
6. Advisory Board Reappointments: Beach Nourishment Committee

Mr. Helms made a motion to approve the consent agenda as presented. Mrs. Albury seconded the motion and it was carried.

#### VIII. PUBLIC HEARING -

7. Satellite Annexation Request: Hwy 210 by One Day At A Time Now, LLC; 3.669 +/- Acres; Pender County Pin# 4225-57-7163-0000

Mr. Edes requested the recusal of Mrs. Batts due to her begin an agent in the real estate transaction.

Mr. Fowler made the motion. Mr. Helms seconded the motion and it was carried.

Open Public Hearing 6:40

Mrs. Hobbs stated the applicant is seeking annexation for 3.7 acres for voluntary annexation. The neighboring properties are zoned government and residential the applicant is seeking MU Mixed Use zoning which is consistent with the neighboring properties.

Closed Public Hearing 6:42

Mr. Helms made a motion to approve the annexation and set the zoning as MU Mixed Use, amend the zoning map and approve the consistency resolution. Mr. Shugarts seconded the motion and it was carried.

8. Satellite Annexation Request: Mill Creek Road by Alta Lanette Davis Ritter et al.; 17.68 +/- Acres; Pender County Pin# 4236-54-6666-0000

Open Public Hearing 6:43

Mrs. Hobbs stated the applicant is seeking annexation for 17.68 acres for voluntary annexation. The neighboring properties are zoned residential and agricultural, the applicant is seeking R5 Residential zoning which is consistent with the neighboring properties.

A popular Branch resident questioned connectivity.

Mr. Padgett stated the development would be required at the time a design was submitted.

There was discussion on emergency access and dual entries.

Mr. Fowler stated that if the concerns is with construction equipment than that is something that the town, homeowners and contractor can work out at the time of development.

She voiced concerns with the crowding in the schools and the effects these developments will have on the schools.

Mr. Fowler stated that while education needs to be addressed this is a concern for the commissioners and the board of education. The town can help assist you but they control the growth and finances for the school system. He encouraged her to reach out to Commissioner Williams.

Close Public Hearing 6:50pm

Mr. Helms made a motion to approve the annexation and set the zoning as R5 Residential, amend the zoning map and approve the consistency resolution. Mr. Fowler seconded the motion and it was carried.

9. Satellite Annexation Request: Mill Creek Road by Anthony & Pamela Snodgrass;  
8.1332 Acres; Pender County Pin# 4236-54-2793-0000

Open Public Hearing 6:52pm

Mrs. Hobbs stated the applicant is seeking annexation for 8.1332 acres for voluntary annexation. The neighboring properties are zoned residential and agricultural, the applicant is seeking R5 Residential zoning which is consistent with the neighboring properties.

Debbie Rogers stated she had concerns with the annexation.

Mr. Edes stated the purpose is to hear citizens' concerns.

Michelle Evans stated her concern with wetland developments.

Mr. Padgett discussed state stormwater and erosion control permits for all new construction.

Mr. Shugarts asked about access.

Mr. Padgett stated the property has an easement and is not land locked.

Dr. John Evans ask the council not to Fairfax Pender County.

Mr. Edes stated that site specific details are not part of the public hearing tonight. This hearing tonight is strictly for annexation to bring the property into the corporate limits. He explained there are specific safeguards in place at a later time to protect site design issues.

Close Public Hearing 7:03pm

Mr. Helms made a motion to approve the annexation and set the zoning as R5 Residential, amend the zoning map and approve the consistency resolution. Mr. Fowler seconded the motion and it was carried.

- IX. PUBLIC COMMENT - Citizens have an opportunity to address the Council for no more than three minutes per speaker on topics which concern agenda items of this meeting

Richard Vessov 2503 S. Shore Drive congratulated the election winners, he ask for beach priority, Juniper Swamp issue resolutions and a longer public comment period.

- X. MANAGER'S REPORT -

Mrs. Loftis discussed the per-construction meeting with NCDOT regarding the sandbags on S. Shore Drive to begin November 15<sup>th</sup>. The sand haul project is slated to start November 15<sup>th</sup> and today they met onsite to approve the sand quality. The town has hired a planner who is an engineer by trade.

#### XI. NEW BUSINESS -

##### 10. Site Plan Approval: Surf City BBI

Mr. Padgett asked for site plan approval for Surf City BBI located on Hwy 50/210. The planning Board recommended approval.

Mrs. Batts asked about the sharing of the one stormwater permit.

Mr. Padgett stated the parcel was split and the state allowed them to continue to share the one permit.

Mr. Fowler made a motion to approve the site plan as submitted. Mr. Shugarts seconded the motion and it was carried.

##### 11. Subdivision Plat Approval: Oyster Pond

Mr. Padgett stated the site plan for Oyster Pond is off of N. New River Drive. The planning board recommended approval and they align the two connecting roads.

Mr. Fowler made a motion to approve the site plan as submitted. Mrs. Albury seconded the motion and it was carried.

##### 12. Site Plan Approval: Sea Oaks Plaza

Mr. Padgett asked for Sea Oaks Plaza approval, located on Sea Oaks drive. This development is for retail and commercial space. The zoning is C3 Commercial, and the planning board recommends approval with the widening of the driveways for turning radius. These improvements are shown on the current plat presented to council.

Mr. Helms made a motion to approve the site plan as submitted. Mrs. Batts seconded the motion and it was carried.

#### XII. COUNCIL FORUM -

Mr. Helms stated he was happy to see everyone tonight. He thanked everyone for voting in the election.

Mr. Shugarts congratulated Mayor Medlin on the recent election win. He thanked Nelva for all her work.

Mrs. Albury stated she would miss everyone after these years. He thanked the citizens for supporting her for 24 years. She asked all the citizens to support the board and to work together.

Mr. Fowler thanked everyone for support and for voting. He spoke on the culture in Surf City and we are going to get back to our roots. The town is going to unite and move forward. He asked for those making comments to do their research first.

Mrs. Batts stated she was thankful for all the voters. She discussed the unity and the efforts of community in Surf City. She spoke on two recent articles regarding Surf City and Topsail Island Shoreline Protection 2020 goals. She praised Chad Kimes on his recent promotion to NCDOT Division Engineer. Saturday there is a street sweep at 9am and she thanked all the veterans and their services.

Mayor Medlin thanked all the Veterans and how blessed Surf City is to be home to so many military families. He spoke on the election and the great turnout. He also discussed unity and bringing all ideas together to help our community grow strong.

XIII. TOWN ATTORNEY REPORTS -

Mr. Edes discussed Senate Bill 160D which will require updates to zoning ordinances. He stated that the School of Government is offering educational opportunities in Wilmington and Greenville and they urge planners to attend. These changes must be implemented by January 2021.

XIV. ADJOURNMENT -

Mr. Allan Phillips presented Chief Shanahan a collage of pictures for the last day the of the swing bridge.

Mr. Fowler made a motion to adjourn. Mrs. Albury seconded the motion and it was carried.



# TOWN OF SURF CITY

## NOVEMBER 22, 2019 WORK SESSION MINUTES

### *Agenda*

*9:00 AM / Friday, November 22, 2019*

*Surf City Community Center, 201 Community Center Drive*

### **Councilmembers Present:**

Douglas C. Medlin, Mayor

William J. (Buddy) Fowler, Mayor Pro-Tem

Donald R. Helms

Nelva R. Albury

Teresa Batts

Jeremy Shugarts

### **Call to Order**

Mayor Douglas C. Medlin, Mayor

### **Invocation & Pledge**

### **Introductions & Welcome**

### **Adoption of the Agenda**

Mr. Helms made a motion to adopt the agenda as presented. Mr. Fowler seconded the motion and it was carried.

### **Work Plan**

1. Board of Adjustment Appointment – Tom Crawford, Chair

Council came to a consensus to move forward with appointing Todd Crawford to the chair of the Board of Adjustment.

2. Cape Fear Council of Government Liaison Appointment – Teresa Batts

Council came to a consensus to move forward with appointing Teresa Batts to the Cape Fear Council of Government board.

3. Town Hall Temporary Rental Space

- 4.

Mrs. Loftis gave an overview of two different properties, one at 13500 Hwy 50/210 and the old Sea Side Office Supply on Hwy 50. The property at 13500 Hwy 50/210 the tenants will not be



out in a time for what we are looking, and the space is open. The other location is not private as well and the offices are small. There is not a dedicated private meeting space. She discussed the terms of the lease and monetary terms. Construction of the new town hall should start at the beginning of 2020 and should take ten to twelve months. She stated the community center has not lost revenue since town hall has moved in. The managers recommendation was to not lease another location.

There was discussion between council members regarding privacy of the manager. The council came to the consensus to move the manager to a separate office and not to lease the rental space.

#### 5. Work Session Date & Time

Mr. Shugarts discussed moving the work sessions to an evening time frame for public availability.

Mr. Fowler stated we require all department heads to attend the council meetings an hour before each meeting for the public. Those time frames are rarely attended. Mr. Fowler stated the County Commissioners moved there's to the evening and they were rarely attended, and then they moved theirs back.

The council came to the consensus to move forward with keeping the 2020 calendar the same for now.

#### 6. Advisory Board Policy & Procedures

Mr. Shugarts spoke of certain individuals that are on advisory boards using social media as a platform that may not be professional of the town. He questioned a social media policy for advisory boards.

Mayor Medlin stated that the council has the authority to remove any member that is acting unethical or for neglect of duty, under the current bylaws for advisory boards. He stated the council has always had bylaws to regulate advisory boards for years. These are volunteers not employees.

Mrs. Hobbs stated she would have to get with the UNC School of Government and the town attorney for legal advice.

Mrs. Loftis agreed that these are volunteers and we would need to reach out for further legal advice.

#### 7. Saltwater Landing Streets Acceptance

Mr. Merritt discussed the roads in Saltwater Landing and that currently four of the five phases have been accepted at this time. He stated he has met with the homeowner's association, he has the core samples, and has had discussions with the developer. The core samples show that the roads were constructed to over two inches in depth. This development was approved under pervious standards, the depth is correct, but the compaction rate is 2% less. However, they still meet DOT standards. He recommended taking phase five minus the sidewalks in the driveway areas. He also recommended amending the streets standards for the town.

The council came to the consensus to move forward with accepting the streets in phase five

minus the sidewalks within the driveway.

8. Closed Session Pursuant NCGS 143-318.11(a)(6) Personnel

Mr. Helms made a motion to go into closed session pursuant to NCGS 143-318.11(a)(6). Mr. Fowler seconded the motion and it was carried.

Mr. Fowler made a motion to go back into regular session. Mr. Helms seconded the motion and it was carried.

There was discussion on beach nourishment and the sand haul.

Mrs. Loftis stated the permit should be issued in December and the project is moving along. The sand haul project is in the works along with NCDOT repairing sandbags near the town line.

Mr. Fowler requested the bid be put out before the permit is in hand to be ahead of the game.

Mr. Hems requested a meeting with TI Coastal.

Mr. Batts requested a bi-weekly update from TI Coastal.

Mr. Fowler requested an update on the spray fields.

Mrs. Loftis stated that Vance has been in communication with the neighboring property owners. They are taking soil samples on the state lands now.

There was discussion on the low attendance of the beautification committee members.

Mrs. Albury discussed that she has been on this board for many years and the attendance has been very low for a long time.

Mr. Merritt spoke on the current process of public in-put for nomination of monthly winners.

The council set the date for December 12<sup>th</sup> for interviews of the new town manager.

Mr. Shugarts made a motion to adjourn. Mrs. Albury seconded it and it was carried.



## **SURF CITY TOWN COUNCIL REGULAR MEETING MINUTES**

**Tuesday, December 3, 2019**

**Surf City Town Hall – 201 Community Center Drive**

### **Council Members Present:**

**Douglas C. Medlin, Mayor**

**William J. (Buddy) Fowler, Mayor Pro-Tem**

**Donald R. Helms**

**Nelva Albury**

**Teresa Batts**

**Jeremy Shugarts**

- I. CALL TO ORDER - Douglas C. Medlin, Mayor
- II. INVOCATION - William J. (Buddy) Fowler, Mayor Pro-Tem
- III. PLEDGE OF ALLEGIANCE - Donald R. Helms
- IV. BEAUTIFICATION & APPEARANCE COMMITTEE AWARDS -  
Home of the Month: Tom & Sandi Monroe at 314 N. Shore Drive  
Business of the Month: Xanadu Market at 404 A. Roland Ave.
- V. TI COASTAL PRESENTATION-

Jamie Pratt briefed the audience on the current sand haul project on the south end of town. This is a continuing effort from recovery from Hurricane Florence as an emergency FEMA sand haul berm haul. Area 11 at the north most end of town was damaged the worst which is why that section was started first back in the Spring of 2019, it also was a protection measure for infrastructure. There were certain sections on the south end that did receive a couple loads of sand in the spring before the environmental start date for sea turtle season. The town re-applied for the CAMA permit to re-start the sand haul on the south end fall of 2019. After six months of re-evaluation from FEMA there has still been no update. On November 18<sup>th</sup> the sand haul on the south end started backup. The town is still awaiting FEMA re-evaluation at this time. He then gave a brief update on the dredge project from Banks Channel and the geo-technical analysis and biological opinions. He discussed the potential 1.3 million cubic yards of fill located in Banks Channel and CAMA has the revised application and has an estimated sixty-day turn around period.

- VI. SPECIAL RECOGNITION- Susan Blanton

- VII. MAYOR'S REMARKS -

*We ask that all in attendance please set your cell phones to silent or vibrate mode. The Council offers the public an opportunity to speak during the meeting. Comments should be limited to three minutes each and must be directly issue oriented with agenda items for this meeting, or an issue upon which the Council has control.*

*Citizen speakers will be acknowledged in the order in which they sign up to speak and will address all comments to the Board as a whole and not one individual Council member. Speakers will address the Council from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Council to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote business or candidacy shall not be allowed.*

*In accordance with the Council's adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.*

#### VIII. ADOPTION OF THE AGENDA -

Mr. Fowler made a motion to approve the agenda. Mr. Helms seconded the motion and it was approved.

#### IX. APPROVAL OF THE CONSENT AGENDA -

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.*

1. Cape Fear Council of Governments Appointment - Councilwoman Batts
2. Resolution No. 2019-33 - Jacksonville Urban Area Metro. Planning Organization
3. Board of Adjustment Appointment - Todd Crawford, Chair
4. Resolution No. 2019-34 - Saltwater Landing Roads Acceptance Ph. 5
5. Budget Ordinance Amendment - Powell Bill Streets, M&R Building & Utilities

Mr. Helms made a motion to approve the consent agenda as presented. Mrs. Albury seconded the motion and it was carried.

X. PUBLIC HEARING –

6. Ordinance Amendment No. 2019-09 - Art. VI Sec. 7 Streets (f)

Mr. Padgett discussed this is an ordinance amendment to codified a set of rules into the town ordinance as suggested by the UNC School of Government.

Open Public Hearing 6:59pm

Close Public Hearing 7:01pm

Mr. Helms made a motion to approve the ordinance amendment as presented. Mr. Fowler seconded the motion and it was carried.

XI. PUBLIC COMMENT - Citizens have an opportunity to address the Council for no more than three minutes per speaker on topics which concern agenda items of this meeting

Bob Palmer 2502 S. Shore Drive questioned imminent critical areas and how they delineated those areas.

Chris Gibson with TI Coastal stated these areas were delineated post Florence and since then things have changed. It was judged by the dune drop off and the elevation of the house.

Patty Gilbride 8013 8<sup>th</sup> St. discussed increasing the time limit for public comment period. She also suggested compiling an email list. She also discussed the dredge schedule for Surf City.

Sally Edens 4104 4<sup>th</sup> St. congratulated the new elected officials.

XII. MANAGER'S REPORT -

Mrs. Loftis gave a brief update on the town hall construction and an RFP has been put out this week. There will be a recommendation at the January work session. Town staff, NCDOT and the developer at Waterside met before thanksgiving regarding JH Batts Road. The NCDOT is requiring the developer to install a stoplight and widen JH Batts road. In an effort to save town funds the developer will pave all of JH Batts Road to Community Center Drive. The developer has stated this will happen in the very near future as the NCDOT has put time restrictions on the developer. The town has installed a new parking area between IGA and the old Ward Realty building along S. Topsail Drive. The town will be closing out a Golden Leaf Grant with the installation of a picnic shelter at the Nelva Albury park. The police department closed out No Shave November with about \$1,100 for shop with a cop for children in need for Christmas shopping.

XIII. NEW BUSINESS -

7. Town Hall Site Plan Approval

Mr. Padgett presented the new town hall site plan. It meets all town ordinances and the planning board has recommended approval.

Mr. Helms made a motion to approve the site plan as presented. Mrs. Albury seconded the motion and it was carried.

#### 8. Tortuga Lane Ricciardi Site Plan Approval

Mr. Padgett presented a site plan for a commercial building or retail on Tortuga Lane. It meets all codes and ordinances and has been reviewed and recommended for approval by the planning board.

Mrs. Albury made a motion to approve the site plan as presented. Mr. Fowler seconded the motion and it was carried.

#### XIV. TOWN ATTORNEY REPORTS -

Mr. Edes discussed a new price settling dispute from the Attorney General's office. The deadline is the end of January 2020. Beach easement notices will go out next week and after thirty days condemnation process will take place after that.

#### XV. SWEARING-IN CEREMONY-

##### Council Members:

Donald R. Helms

Dwight Torres

William J. (Buddy) Fowler

##### Mayor:

Douglas C. Medlin

Recess for thirty minutes

#### XVI. CLOSED SESSION-

Mr. Helms made a motion to go into closed session pursuant to NCGS 143-318.11(a)(6) personnel. Mr. Fowler seconded the motion and it was carried.

Mr. Fowler made a motion to go into open session. Mr. Helms seconded the motion and it was carried.

Mr. Helms made a motion to recess the regular scheduled meeting till December 4<sup>th</sup> at 8:30am.at the Surf City Welcome Center at 102 N. Shore Drive. Mr. Fowler seconded the motion and it was carried.

The meeting was re-adjoined at 8:30am at the Surf City Welcome Center at 102 N. Shore Drive.

Mr. Helms made a motion to go into closed session pursuant to NCGS 143-318.11(a)(6) personnel. Mr. Fowler seconded the motion and it was carried.

#### XVII. ADJOURNMENT -

Mr. Fowler made a motion to come out of closed session. Mr. Hems seconded the motion and it was carried.

Mr. Fowler made a motion to give Stephanie Hobbs the authority to move forward with hiring a new town manager. Mr. Torres seconded the motion and it was carried.

Mr. Helms made a motion to adjourn. Mrs. Batts seconded the motion.



CANDIDATE REQUEST FOR APPOINTMENT  
TO BOARDS AND COMMITTEES  
OF THE TOWN OF SURF CITY

Name of Board or Committee you are seeking appointment to:

Name: TOOD H. CRAWFORD, SR.

Home Address: P.O. Box 2403, Surf City

Tel:

Business Address: 466-1 HWY. 210  
SNEADS FERRY 28460

Te

Marital Status: DIVORCED

Name of Spouse:

Do you live within the Corporate limits of Surf City? ☒ Yes ☐ No

How long have you been a resident in Surf City? 19 years

High School: MCKESSPORT HIGH SCHOOL

Date of Graduation:

Type of Course (s): COLLEGE PREPATORY

College/University: PENN STATE UNIVERSITY

Date of Graduation:

Type of Course(s): POLITICAL SCIENCE

Presently employed by: PROFESSIONAL SOLUTIONS I, LLC (PRO SOL)

Job Title: LEGAL ADVISOR

Duties Performed: IN HOUSE COUNSEL

Current membership in organizations and offices held: SEA TURTLE HOSPITAL - BOARD  
OF DIRECTORS; CONSUMERS UNION; ABA

Past organizational membership and offices held: ABA; PA. BAR ASSOCIATION;  
WESTMORELAND BAR; ALLEGHENY COUNTY BAR



Do you anticipate a conflict of interest by serving as a member of a Board of Committee?

NONE

If yes, explain

State reason why you feel qualified for this appointment(s).

PROFESSIONAL LAW PRACTICE

- CIVIL LITIGATION, STATE AND FEDERAL

- CRIMINAL DEFENSE, STATE

- CHAPTER 11 CORPORATE REORGANIZATIONS

- DECEDENTS' ESTATES

- BUSINESS EXPERIENCE, INCLUDING REAL ESTATE

PLEASE SEE ATTACHED RESUME

Note:

This information will be use by the Town Council in making appointments to Boards and Committees and in the event you are appointed, it may be used as a news release to identify you to the community.

TOON H. CRAWFORD SR.

Name

Date

11/1/19

return form to: Town of Surf City, Town Clerk, PO Box 2475, Surf City, NC 28445

or

fax to 910-328-1746 or 910-328-4132

## Parks and Recreation Department

### 2020 Fee Chart Proposal

Fitness Center Annual Passes		
<i>Annual Facility Passes</i>	<i>Resident Fee</i>	<i>Non-Resident Fee</i>
Adult (15 and over) *Active/Retired Military, taxpayers	\$55/year	\$115/year
Family	\$155/year	\$280/year
Senior 65-74	\$35/year	\$85/year
Youth 14 under	\$35/year	\$85/year
Visitor Pass- Daily	\$6	\$6
Visitor Pass- Monthly	\$15	\$20

Wellness Classes	
<i>Activity</i>	<i>Fee</i>
Classes	\$6
SUP Yoga	\$15-\$25
Workshops	\$15-\$25

# Parks and Recreation Department

## 2020 Fee Chart Proposal

Athletic Fees		
Activity	Season	Fee
Adult Softball	Spring/Summer	\$400 Team Fee \$50 Individual \$100 Uniform (Optional)
Adult Basketball	Summer/Winter	\$400 Team Fee \$50 Individual \$100 Uniform (Optional)
Adult Volleyball	Summer/Fall/Winter	\$300 Team Fee \$50 Individual
Adult Soccer	Spring/Fall	\$400 Team Fee \$50 Individual \$100 Uniform (Optional)
Adult Indoor Soccer(Futsal)	Winter	\$300 Team Fee \$50 Individual
Kickball 15+	Spring	\$35
Youth Volleyball (Teen - Ages 13-18)	Spring	\$50
Youth Volleyball (Middle School)	Fall	\$50
Youth T-Ball	Late Spring-Summer	\$45
Youth Coach Pitch	Late Spring-Summer	\$50
Youth Basketball U-6	Winter	\$40
Youth Basketball U-8	Winter	\$45
Youth Basketball U-10	Winter	\$45
Youth Basketball U-12	Winter	\$55
Youth Basketball (Teen - Ages 13-18)	Spring	\$350 Team Fee \$50 Individual
Youth Soccer U-4	Spring/Fall	\$40
Youth Soccer U-5	Spring/Fall	\$40
Youth Soccer U-8	Spring/Fall	\$45
Youth Soccer U-10	Spring/Fall	\$45
Youth Soccer U-12	Spring/Fall	\$55
Youth Indoor Soccer U-9	Winter	\$45
Youth Indoor Soccer U-13	Winter	\$55
Youth Indoor Soccer U-17	Winter	\$55
Youth Flag-Football U-7	Late Fall	\$45
Youth Flag-Football U-10	Late Fall	\$45
Youth Tennis U-7	Spring	\$40
Youth Tennis U-10	Spring	\$40
Youth Tennis U-12	Spring	\$40
All Fees Based on Registration Deadline, a \$5 Late Registration Fee Applies After Registration Deadline		
Program Fees		
Activity	Season	Fee
Summer Camps	Summer	\$150/wk
Surf City Athletic/Sport Camps	Summer	\$100/wk

Summer Camp Fees		
Activity	Season	Fee
Summer Camp Fees	Summer	\$160 per week \$15 sibling discount

# Parks and Recreation Department

## 2020 Fee Chart Proposal

Park & Shelter Fees			
<i>Area</i>	<i>Season</i>	<i>Resident Fee</i>	<i>Non-Resident Fee</i>
Picnic Shelter (All Day)	All	\$40	\$60
Picnic Shelter - Deposit	All	\$50	\$100
Amphitheater (All Day)	All	\$100	\$200
Park Rental (Non-Profit)	All	\$250	\$350
Park Rental (Profit)	All	\$500	\$600
Staff (per person)	All	\$25/hr	\$30/hr
Barcades*	All	\$100/event	\$150/event
Tables and Chairs (6 chairs/table)**	All	\$10/set	\$15/set
Portable Sound System***	All	\$50/event	\$75/event
*Organizer responsible for picking up, setting up, & returning barcades to original spot. If damaged a replacement fee will be required.			
**Replacement cost - Table and Chair Set = \$250/Set, Chair = \$30/Chair, Table = \$70/Table			
***Deposit of \$50 is required. Once returned with no damages the deposit will be refunded.			
Replacement cost is additional \$900 if damaged beyond repair, lost, or not returned.			
Community Rental Fees			
<i>Area</i>	<i>Season</i>	<i>Resident Fee</i>	<i>Non-Resident Fee</i>
Craft Room Rental	All	\$30/hr	\$40/hr
Craft Room Set-up	All	\$20	\$30
Craft Room Clean-up	All	\$40	\$50
Studio	All	\$50/hr	\$60/hr
Studio Set-up	All	\$30	\$40
Studio Clean-up	All	\$50	\$60
Gymnasium	All	\$100/hr, \$400 All Day	\$125/hr, \$500 All Day
Gymnasium Set Up	All	\$50	\$60
Gymnasium Clean Up	All	\$250	\$250
Security Deposit	All	\$50	\$100
Staff (per person)	All	\$25/hr	\$30/hr

Welcome Center Fees			
<i>Hours</i>	<i>Season</i>	<i>Resident Fee</i>	<i>Non-Resident Fee</i>
Hourly (9am - 5pm - 3 hr. min.)	All	\$60	\$70
After Hours (5pm-10pm - 3 hr. min)	All	\$80	\$90
Full Day (9am - 10pm)	All	\$770	\$910

Tennis Court Fees			
<i>Area</i>	<i>Season</i>	<i>Resident Fee</i>	<i>Non-Resident Fee</i>
Tennis Court Reservation****	All	\$5/hour	\$10/hour

\*\*\*\*Only one court is eligible for reserving, the other must remain first come first serve.

Reservations maybe made up to 5 days prior to the usage



# SURF CITY

NORTH CAROLINA

RESOLUTION No. 2020-01

## **RESOLUTION APPROVING DESIGNATION OF MAP REVIEW OFFICER**

WHEREAS, G.S. 47-30.2 requires the Board of Commissioners in each County, by resolution, to appoint a person or persons to serve as Review Officer to review each plat or map before it is recorded and certify that it meets the statutory requirements for recording; and

WHEREAS, it is the desire of the Town of Surf City Council to insure and expeditious review of all maps and plats before they are presented to the Register of Deeds for recording; and

WHEREAS, the Pender County Board of Commissioners adopted a resolution on April 15, 2019 including names of specific individuals; and

WHEREAS, staffing changes have occurred in the Town of Surf City which necessitate an amendment to the approved list of Map Review Officers.

NOW THEREFORE BE IT RESOLVED, that Steve Padgett and Amy Kimes are hereby requested to be appointed to perform the responsibilities as required for the Map Review Officer for the Town of Surf City, as indicated in accordance with the appropriate General Statutes.

Passed and approved this the 7th day of January 2020.

---

Douglas C. Medlin, Mayor

Attest: \_\_\_\_\_  
Stephanie Edwards Hobbs, Town Clerk